

# Membership Application Form

## Membership Applied For

Please tick any relevant boxes & complete in **BLOCK CAPITALS**

- Friend Fill in sections 1, 5 and 6  
 Student Fill in sections 1, 5 and 6

### Reinstatement of past membership (tick one)

Fill in sections 1-6

- Licentiate  Associate  Fellow

### International (tick one)

Fill in sections 1, 3 and 6

- Licentiate  Associate  Fellow

### Full Qualified Membership (tick one)

- Licentiate Fill in sections 1-6  
 Associate Fill in sections 1-6  
 Fellow Fill in sections 1-6

## Section 1 – About you

Title (Mr/Mrs/Ms/Dr etc.) \_\_\_\_\_ First Name(s) \_\_\_\_\_

Last Name \_\_\_\_\_

Name You're Usually Known By \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Business Name** (if applicable) \_\_\_\_\_

VAT Reg No. (for UK & International Members if applicable)

\_\_\_\_\_

### Home Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

### Other Information

Are you:  a professional photographer  a keen enthusiast

Other (please specify) \_\_\_\_\_

**Is there a particular type of photography that interests you?** (please specify)

\_\_\_\_\_

**Would you be interested in any specific training to help develop your photography?** (please specify)

\_\_\_\_\_

**Which type(s) of photography would you submit for assessment?**  
(eg. commercial, weddings etc.)

\_\_\_\_\_

**Which networking forums do you use?**

Facebook  Twitter  Linked In  Other

If Other, please specify: \_\_\_\_\_

### Membership of Associations

Are you a member of any photographic associations?

Yes  No

If Yes, please specify \_\_\_\_\_

## Section 2 – Current or Relevant Education & Training

Course Title \_\_\_\_\_

Qualification (achieved or to be achieved)

\_\_\_\_\_

**Qualification Type/Route** (please specify)

Degree  BIPP Approved Centre  SQA  
 HM Forces  College of Policing  Other

Start date \_\_\_\_\_ Course Duration \_\_\_\_\_

University/College \_\_\_\_\_

### Relevant Work Experience

(including brief details, dates & contact details of the employer)

\_\_\_\_\_

### Section 3 – Business/Term Time Address (if different from Home Address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

#### Which Address Should We Use For Correspondence?

Home       Business/Term Time

### Section 4 – Employment Information

#### Self Employed?

Are you:  Sole Proprietor       Director

How many years have you been in business? \_\_\_\_\_

How many people do you employ? \_\_\_\_\_

Types of commissions undertaken \_\_\_\_\_

#### Employed?

Are you employed as a:

Photographer       Manager/Lecturer

Technician       Other

If Other, please specify: \_\_\_\_\_

Type of work undertaken by the company \_\_\_\_\_

Do you undertake any other duties within the company?

No       Yes (please specify) \_\_\_\_\_

How many years have you been employed in photography? \_\_\_\_\_

## Section 5 – Terms & Conditions

(please tick the **relevant** box & sign at the bottom of the page)

### Friends

I agree to be bound by the Institute's Memorandum, Articles of Association and Code of Professional Conduct and declare that the information submitted in respect of my application is a true statement of fact. I accept I cannot advertise myself as a member of the Institute unless I qualify. I agree to pay my annual subscription on demand. I agree that neither BIPP nor its agencies may be held responsible for loss or damage to images submitted and that I am strongly advised to arrange my own insurance cover if submitting work. I agree to publication by BIPP in its magazine, literature, advertising or website, of my images, with byline but without fee, subject to copyright, confidentiality and client acknowledgement. Your contact details may be used to keep you informed about products, services or events by our affiliated companies. If you'd prefer not to receive information of this nature, please write to our Chief Executive at the address on the bottom of this form.

### Student Membership

I agree to be bound by the Institute's Memorandum and Articles of Association and declare that the information submitted in respect of my application is a true statement of fact. I accept that I cannot advertise myself as a member of the Institute and that student membership is only valid while I remain enrolled on the course detailed in my application, which is a U.K. course of NVQ Level 3 or above. I agree to pay my annual subscription on demand. I agree that neither BIPP nor its agencies may be held responsible for loss or damage to images or evidence submitted and that I am strongly advised to arrange my own insurance cover. I agree to publication by BIPP in its magazine, literature, advertising or website, of my images, with byline but without fee, subject to copyright, confidentiality and client acknowledgement. Your contact details may be used to keep you informed about products, services or events by our affiliated companies. If you'd prefer not to receive information of this nature, please write to our Chief Executive at the address on the bottom of this form.

### International Member (LBIPP/ABIPP/FBIPP)

I hereby apply to be admitted as a qualified international member of the British Institute of Professional Photography and I agree to be bound by the Institute's Memorandum, Articles of Association and Code of Professional Conduct and declare that the information submitted in respect of my application is a true statement of fact. I agree to pay my annual subscription on demand. I agree that neither BIPP nor its agencies may be held responsible for loss or damage to images or evidence submitted and that I am strongly advised to arrange my own insurance cover. I agree to the publication by BIPP in its magazine, literature, advertising or website, of my images, with byline but without fee, subject to copyright, confidentiality and client acknowledgement. My contact details may be used to keep me informed about products, services or events by BIPP's affiliated companies. (If you would prefer not to receive information of this nature, please write to our Chief Executive at the address on the bottom of this form.)

### Full Membership (LBIPP/ABIPP/FBIPP)

I hereby apply to be admitted as a qualified member of the British Institute of Professional Photography and I agree to be bound by the Institute's Memorandum, Articles of Association and Code of Professional Conduct and declare that the information submitted in respect of my application is a true statement of fact. I agree to pay my annual subscription on demand. I agree that neither BIPP nor its agencies may be held responsible for loss or damage to images or evidence submitted and that I am strongly advised to arrange my own insurance cover. I agree to publication by BIPP in its magazine, literature, advertising or website, of my images, with byline but without fee, subject to copyright, confidentiality and client acknowledgement. Your contact details may be used to keep you informed about products, services or events by our affiliated companies. If you'd prefer not to receive information of this nature, please write to our Chief Executive at the address on the bottom of this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Section 6 - Payment

Membership fees are payable by Direct Debit. Please tick the relevant box below and complete the Direct Debit form.

Please note that any administration or qualification submission fees cannot be paid by Direct Debit.

### For Full Qualified Members & Students ONLY

- Annual (£225 inc VAT or £50 for Students) or  
 Quarterly (£56.25 inc VAT or £12.50 for Students) or  
 Monthly (£18.75 inc VAT or £4.17 for Students)

### For Friends ONLY

- Annual (£100 inc VAT)     Quarterly (£25 inc VAT)     Monthly (£8.34 inc VAT)

### For Reinstatement of Past Membership ONLY

The Reinstatement Fee is in addition to the annual membership. Please ensure you also include card details for your Reinstatement Fee.

- I authorise BIPP to debit my Visa/Mastercard/Delta/Electron/Maestro/Amex with the sum of: £150 inc VAT (fill in card details below).  
 I have completed the Direct Debit form overleaf.

### For International Members ONLY

- Pay over the phone - call the office on 01296 642020  
 Pay via Direct Debit - If you hold a UK Bank Account and wish to pay via Direct Debit, please email [membership@bipp.com](mailto:membership@bipp.com) for details.

**For All Applicants:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

# BIPP

## Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to:  
BIPP, The Coach House, The Firs, High Street, Whitchurch,  
Buckinghamshire HP22 4SJ

**Name and full postal address of your Bank or Building Society**

|                 |                       |
|-----------------|-----------------------|
| To: The Manager | Bank/Building Society |
| Address         |                       |
| Postcode        |                       |

**Name(s) of Account Holder(s)**

|  |  |
|--|--|
|  |  |
|--|--|

**Bank/Building Society account number**

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

**Branch Sort Code**

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

**Service User Number**

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 9 | 8 | 0 | 0 | 1 | 6 |
|---|---|---|---|---|---|

**Reference**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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FOR BIPP OFFICIAL USE ONLY  
**This is not part of the instruction to your Bank or Building Society.**

**Instruction to your Bank or Building Society**

Please pay BIPP Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with BIPP and, if so, details will be passed electronically to my Bank/Building Society.

|              |
|--------------|
| Signature(s) |
|--------------|

|      |
|------|
| Date |
|------|

Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

Please leave the **'Reference'** number boxes blank

### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit BIPP will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request BIPP to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by BIPP or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when BIPP asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

### Please post this form to:

BIPP, The Coach House, The Firs, High Street, Whitchurch, Aylesbury, Buckinghamshire HP22 4SJ