

Sample Risk Assessment



British Institute of
Professional Photography

RISK IS CALCULATED 1-5, 5 BEING THE MOST SEVERE

Task - Description	Hazard – What could happen?	Risk – what could it cause?	People at risk?	Control measures currently in place?	Level of risk before control measures	Additional control measures required?	Level of risk after control measures
COVID-19	Risk of catching COVID-19	Mild illness Severe Illness Hospitalization Death	Staff Clients Visitors	Current Health and Safety Procedures as per Policies	5	<ul style="list-style-type: none"> UK Government guidance being followed COVID-19 procedures being followed and policies being strictly adhered to Disposable masks and gloves to be worn Social distancing of 2 meters has been implemented Record kept of all attendees Government guidance on 20 second handwashing adhered to Information posters are present across site Staff to communicate daily to assess and evaluate the risks 	2

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COVID-19	Risk of catching COVID-19	Mild illness Severe Illness Hospitalization Death	Staff Clients Visitors	Current Health and Safety Procedures as per Policies	5	<ul style="list-style-type: none"> Regular cleaning of frequently touched areas, before and after each client The building is closed to the public and visitors are limited by appointment Deliveries are left at door Information posters are present at entrances Only necessary maintenance carried out by external contractors e.g. yearly gas service or emergencies. All fundraising/social events cancelled until further notice 	2

Assessors Name:

Assessors Role:

Review Date:

Next Review Date: